



ميناء الدقم
PORT OF DUQM

CONTRACTOR SAFETY STANDARD

Introduction:

This standard applies to all contractors and sub-contractors working in PDC premises

Prior commencing any work by contractors, the scope of works shall be defined and the criteria of performance shall be known and agreed upon. This should include the HSE as major criteria to evaluate performance.

Based on the potential hazards & risks, controls measures, HSE program contractors can be evaluated, selected, and managed.

Evaluation procedures shall assess contractors to meet the PDC requirements & standards and government regulations.

Contractor to submit site establishment plan together with Permit To Work prior to start construction activities. site establishment drawing shows the plan of excavation areas, waste & segregation area , vehicular movement, pedestrian movement , entrances and exits, storage areas, hazardous materials storage, crane location, assembly points.....etc.

Responsibilities:

The Contractor shall be responsible for making all necessary arrangements for access to the Site and access of his sub-contractors' lorries, light vehicles, heavy vehicles and other plant. This shall include the construction and maintenance of temporary roads, the strengthening of existing roads and bridges, water transportation etc. The Contractor shall form all temporary roads, crossovers, footpaths, tracks, hard standings and weighbridge within the Site, as required for his working methods.

The Contractor shall be responsible for liaising with existing contractors for use and maintenance of site roads, and shall comply in all respects with the rules, regulations and restrictions in force at any time. Furthermore, the Contractor shall ensure his personnel understand and obey all traffic control and health and safety measures in force at any time.

The Contractor shall manage the site so that there is no disruption or disturbance to the operations of PDC or other tenants.

The works shall be organized and carried out so that there is no interference with adjacent structures of any kind and contractors and designers shall provide appropriate assurance thereof to PDC.

All activities performed within the PDC area shall be subject to supervision by PDC by means of regular and random inspections.

Communication:

PDC and contractors shall appoint a point of contact liaising between two parties

The contractor agrees to inform PDC, promptly and in writing of the names, fax numbers, telephone numbers, e-mail addresses and mailing addresses of the principal executive managers responsible for

their operations in the PDC area and a liaison employee. Any changes in the names, fax, telephone numbers and mailing addresses of such managers shall be reported in writing to the Manager

*Annex1

Security

The Manager shall perform security services (entry and exit registration of vehicles and cargo). Any additional security requirements (e.g. check of entry/exit of persons) must be performed at the client's plot and must be performed by the User himself.

Access requirements including security controls, restricted access areas and site requirements for physically identifying or isolating contractor work areas.

Contractors shall apply for access gate pass at least 24hours prior the visit.

Health:

Sanitary facilities, Toilets, Hand Wash Basins and emergency washing/showers where required shall be provided for workers.

Note:

- No living accommodation shall be allowed on the site.
- No food preparation or cooking facilities are allowed in the site.

Contractors shall provide designated healthy area as a mess hall for their employees

Contractors shall provide Drinking water continuously to their employees.

Safety:

All contractors and sub-contractors shall comply with HSSE standards and risk management requirement.

PDC management is responsible of:

- Selection of contractors with the right experience and HSSE standards
- Ensure the contractors compliance with PDC rules by continuous supervision and inspection
 - PDC 10 basic rules
 - PTW
 - Access
 - Signs
 - Fire Safety

- Ensure the proper communication by the contractor with PDC concerned department and HSSE department:
 - Planning and Technical Department
 - Operations Department
 - Maintenance Department
- Ensure the contractors hazards identification processes and proper controls in place
 - Risk Assessment
 - Inspection
 - Observations
 - Job Safety Analysis
- PDC shall provide contractors with induction about the working area and minimum HSE requirement and control measures shall be in place.
- All contractors shall take the necessary precautions against strong wind which could reach to 45-50 knots in some cases. Operations shall be suspended at wind speed of 35 knots.



Fire & Flammables

All appropriate measures should be taken by the contractor to:

- Avoid the risk of fire;
- Control quickly and efficiently any outbreak of fire;
- Bring about a quick and safe evacuation of persons.

Sufficient and suitable storage should be provided for flammable liquids, solids and gases.

Secure storage areas should be provided for flammable liquids, solids and gases such as liquefied petroleum gas cylinders, paints and other such materials in order to deter trespassers.

Smoking should be prohibited and "No Smoking" notices be prominently displayed in all places containing readily combustible or flammable materials unless there is a designated area for smoking that contains proper fire safety control measures.

Combustible materials such as packing materials, sawdust, greasy/oily waste and scrap wood or plastics should not be allowed to accumulate in workplaces but should be kept in closed metal containers in a safe place.

Welding, flame cutting and other hot work should only be done on the orders of a competent supervisor after appropriate precautions, as required, are taken to reduce the risk of fire.

Sufficient and suitable means to give warning in case of fire should be provided where this is necessary to prevent danger. Such warning should be clearly visible or/and audible in all parts of the site where persons are liable to work. There should be an effective evacuation plan so that all persons are evacuated speedily without panic and accounted for and all plant and processes shut down.

Signage:

Contractors shall place warning & safety signs and all barricading measures in their working areas in coordination with PDC

Equipment:

All equipment used by contractors or sub-contractors shall be in good working condition, well maintained

All lifting equipment and lifting gears shall comply with safety standards, 6 monthly inspected and certified.

All equipment shall be fit for purpose and used for the purpose they are designed for.

Employees:

All contractors and sub-contractors employees shall be well trained and competent to do their tasks.

Operators shall have the appropriate licenses or certificates for the equipment's they are operate from certified third party and ROP where required.

Employees shall be inducted about the area, hazards & risks & PDC rules which to be followed.

Annex 1

Contractor:		
Address:		
City:	Postal Code:	P.O.Box:
Project Manager:		
Project Name:		
Project Number:		
Estimated Project Completion Date:		
Emergency Contact: 1) NAME:		
Telephone Numbers:		
Office:		
Mobile:		
Email:		
Other Details:		
ALTERNATE CONTACT: 2) NAME:		
Telephone Numbers:		
Office:		
Mobile:		
Email:		
Other Details:		
ALTERNATE CONTACT: 3) NAME:		
Telephone Numbers:		
Office:		
Mobile:		
Email:		
Other Details:		