

SHIP TO SHIP TRANSFER		
CHECK LIST 1 - PRE-FIXTURE INFORMATION (FOR EACH SHIP)		
(BETWEEN SHIP OPERATOR/CHARTERER AND ORGANISER)		
Ship's Name:		Preferred Contact No. (e.g. INMARSAT)
Ship's Operator:	Ship Charterer:	STS Organizer:
IMO No.	Ship's Operator's Confirmation	Remarks
1. What is the LOA? What is parallel body length at loaded and ballast draughts?		
2. Will the transfer be conducted underway, and if so, can the ship maintain about 5 knots for a minimum of 2 hours?		
3. Is the ship's manifold arrangement in accordance with OCIMF <i>Recommendations for Oil Tanker Manifolds and Associated Equipment?</i>		
4. Is the ship's lifting equipment in accordance with OCIMF <i>Recommendations for Oil Tanker Manifolds and Associated Equipment?</i>		
5. What is the maximum and minimum expected height of the cargo manifold from the waterline during the transfer?		
6. Sufficient manpower will be provided for all stages of the operation?		
7. Are enclosed fairleads and mooring bits in accordance with OCIMF <i>Mooring Equipment Guidelines</i> and are they of a sufficient number?		
8. Can the ship supplying the moorings provide all lines on winch drums?		
9. If moorings are wires or high modulus synthetic fibre ropes, are they fitted with synthetic tails at least 1 metres in length?		
10. Full-sized mooring bits of sufficient strength are suitably located near all enclosed fairleads to receive mooring ropes' eyes?		
11. Both sides of the ship are clear of any overhanging projections including bridge wings?		
12. The transfer area has been agreed?		
FOR DISCHARGING SHIP / RECEIVING SHIP (Delete as appropriate)		
Name:		
Rank:		
Signature:		Date: