

**SHIP TO SHIP TRANSFER**

**CHECK LIST 3 - BEFORE RUN-IN AND MOORING**

**Discharging Ship's Name:**

**Receiving Ship's Name:**

**Date of Transfer:**

	Discharging Ship	Receiving Ship Checked	Remarks
1. Check List 2 has been satisfactorily completed?			
2. Primary fenders are floating in their proper place? Fender pennants are in order?			
3. Secondary fenders are in place, if required?			
4. Over side protrusions on side of berthing are retracted?			
5. A proficient helmsman is at the wheel?			
6. Cargo manifold connections are ready and marked?			
7. Course and speed information has been exchanged and is understood?			
8. Ship's speed adjustment is controlled by changes to revolutions and/or propeller pitch?			Remark Required
9. Navigational signals are displayed?			
10. Adequate lighting is available?			
11. Power is on winches and windlass and they are in good order?			
12. Rope messengers, rope stoppers and heaving lines are ready for use?			
13. All mooring lines are ready?			
14. All mooring personnel are in position?			
15. Communications are established with mooring personnel?			
16. The anchor on opposite side to transfer is ready for dropping?			
17. The other ship has been advised that Check List 3 is satisfactorily completed?			

FOR DISCHARGING SHIP / RECEIVING SHIP (Delete as appropriate)

Name:

Rank:

Signature:

Date: